

NOTICE OF A MEETING

Published: 10.03.2025

To Members of the Council

You are hereby summoned to attend the Linton Parish Council meeting to be held at 7.00pm on Tuesday 18 March 2025 at the Brick Rooms, Linton.

Clare M Orme

Clare Orme, Clerk/RFO to Linton Parish Council

PARISH COUNCIL MEMBERS

Cllr Alistair Tilley	Cllr Kevin Tizzard	Cllr Carole Browne
Cllr Wendy McCord	Cllr Hanna Rai Aytain	Cllr Dawn Swinburn
Cllr Melanie Troyden-Fraser	Cllr Cath Miles	Cllr Steve Smith
Cllr Richard Swinburn	Cllr Elliott Fraser	

RECORDING PARISH COUNCIL MEETINGS

Under the Openness of Local Government bodies regulations 2014, members of the public may film, photograph, and make audio recordings of the proceedings of the formal Council meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

PUBLIC PARTICIPATION

- Notice is given that at the time agreed by the meeting, 15 minutes will be set aside for members of the public to make representation on any item on the agenda only.
 - Any member of the public shall not speak for more than three minutes, this is strict and will be timed at the meeting. This is to allow the Parish Council to get through the business to be transacted at the meeting in a timely manner.
 - A question asked by a member of the public during Public Participation shall not require a response or debate during the meeting though the Chair may direct that a written response will be provided subsequent to the meeting.
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PUBLIC BODIES (ADMISSION OF MEETINGS ACT) 1960

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted, or for any other special reason. The public's exclusion from part or all of a meeting shall be by resolution of the Council, which shall give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960.

Agenda

24/211 - To receive apologies for absence. Local Govt Act 1972 s85 (1) – (1 min)

24/212 - Variation of the Order of Business – (1 min)

24/213 - Declaration of Members Interests. Local Government Act 1972 s 83 (4) – (1min)

- a. To receive declarations of disclosable pecuniary interests and personal and prejudicial interests from members to be considered at the meeting in accordance with the Localism Act 2011 (section 30 to 33). Officers are required to make a formal declaration about council contracts where the employee has a financial interest in accordance with LGA 1972 s117.
- b. To receive, consider and record Councillors requests for a disclosable pecuniary interest dispensation (section 31 Localism Act 2011) in connection with items on the agenda. Applications for this must be made in writing to the Clerk prior to the meeting.
- c. Register of Interests: Councillors are reminded of the need to keep updated their Register of Members Interests Forms as required. Chapter 7 of the Localism Act 2011 and the Councils Code of Conduct

Note: Members must generally declare a disclosable pecuniary interest which they have in any item on the agenda. A member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

24/214 - Adjournment for Public Speaking. Public Bodies (admission to meetings) Act 1960 s1 extended by the LG Act 1972 s100 – (15 min)

- a. To adjourn the meeting for 15 minutes to allow members of the public, 3 minutes each, to make representation on the business on the agenda up to a total of 15 minutes This also includes any District or County Council Ward Members in attendance. No resolutions can be made under public speaking.
- b. Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

24/215 - To confirm the minutes of the Linton Parish Council Meeting held on 11 February 2025 – (1 min)

24/216- Parish Council Committee/Working Group Reports Updates - (30 mins)

- a) **Highways, Pavements, & Street Furniture Working Group Report - Cllr Rai-Aytain and Cllr Troyden-Fraser**
 - 1. New Speed Indicator Sign, Linton Heath 2024/2025 & 2025/2026 Project – [Clerk to complete application for a new post.](#)
- b) **Finance Committee Report – All Councillors and the Clerk**
 - 1. **Year End prep work**
 - a) Updated Asset Register 2024/2025 – Year End
 - b) Business Risk Assessment 2024/2025 – Year End
 - c) Councillor Responsibility 2024/2025 – Year End
 - d) Updated Land and Building Register 2024/2025 – Year End
 - e) Update and reallocation of Reserves for 2025/2026

- f) Update on the Parish Council charge Card – Agreed to go with Equals Money – [Application process completed](#)
 - g) Confirmation of the Concurrent Expenses from SDDC £13,609.91 Form Completed.
 - h) Request from the Bus Park Community Hub for S137 Grant Funding
 - i) Request from Linton and Rosliston Scout Group for a S137 Grant Funding
 - j) Consider DALC Subscription
 - 1. Annual Subscription only £807.72
 - 2. Optional Enhanced Training Fee £320.00
 - 3. Total cost £1,127.72
 - k) Consider the quote from Watson and Watson for the Risk Assessment 2025/2026 £1,050.00 ex VAT
- c) **Coton Park Recreation Ground Working Group Report - Cllr Tilley and Cllr Tizzard**
- 1. Consider obtaining quotes Badger Hollows for:
 - a) Update rubber safety surface quotes – Cllr Troyden-Fraser and Cllr Tilley
 - b) Update Climbing Wall Project – Cllr Troyden-Fraser
 - 2. Ratification of the footpath work at Badger Hollows Recreation Ground and further quote for £770.00 ex VAT.
 - 3. Update £2,000.00 reduced to £1,796.00 after the tree chipping work was completed of £204.00 - [funding towards the project at Badger Hollows Nature reserve.](#)
 - a) To consider a further quote from Bloomin Gardens to Chip piles of Brash £180.00 ex VAT
 - 4. Consider Willow Planting in the boggy area at Badger's Hollow Recreation Ground.
- d) **Facilities Working Group Report - Cllr Fraser and Cllr Troyden-Fraser**
- 1) Consider maintenance of the Onyx sign Rickman's Corner – [Money added to the budget for 2025/2026](#)
 - 2) Update Village Hall Meeting Report. – [Cllr Troyden-Fraser](#)
 - 3) Update Registration of Linton Recreation Ground with Timms Solicitors
 - 4) Update Memorial Bench in memory of Cllr Kath Lauro. – [Application with DCC received, contact made with the family and awaiting further instructions from the family.](#)
 - 5) Allotment updated:
 - a. Update on the Allotment Agreement – [Nothing yet to report](#)
 - 6) Tree Reports to be completed on 03.03.2025 – Tree reports should be received for the April 2025 Parish Council Meeting.
 - 7) To consider the Newsletter for publishing.
- e) **Footpath and Forestry Working Group Report - Cllr Browne and Cllr McCord – (2 mins)**
- 24/217 - Outside Bodies - Other Meetings attended - Area Forum – Cllr Tizzard and Cllr Rai-Aytain – (1 min)**
- 24/218 - To consider the following payments, any payments required after publication of the agenda will be advised at the meeting. – (3 min)**

a. Payments List

Online Payments Date	Payee	Description	Amount	Power
10/03/2025	Bloomin Gardens	Maintenance	519.50	Open Space Act 1906 s9,10
10/03/2025	Bloomin Gardens	Maintenance	472.00	Open Space Act 1906 s9,10
10/03/2025	Salaries, Tax NIC and Pension contributions		1,562.21	LGA 1972 s112 – 119
10/03/2025	Parish Allowance	Cllr H Aytain, Cllr Tizzard & Cllr Browne	676.00	LGA 1972 s111
10/03/2025	Rainbow Waste	Waste Collection	23.89	Provision of bins Litter Act, 1983, ss.5, 6
10/03/2025	Vision ICT	Emil	48.00	Open Space Act 1906 s9,10
10/03/2025	Linton Primary School	Bench Donation	250.00	Chairs Allowance

b. Consider Unaudited Accounts to 31.01.2025

Current Account	49,084.01
Reserve Account	<u>71,810.68</u>
Total	120,894.69

24/219 - Planning matters for consideration – (1 min)

- Applications for consideration - Town and Country Planning Act 1990, Sched. 1, para.8 - Right to be notified of planning applications if right has been requested. Any application received after publication of the agenda will be advised at the meeting.
- Linton Parish Council Members who are also Members of SDDC's Planning and/or Licensing Committee provide comments as a preliminary view only at this stage, and they may change their view when they hear all the evidence at a meeting of South Derbyshire District Council's Planning and/or Licensing Committee.

Planning Ref	Details	Location	Consultation End Date
DMPA/2024/1661	Proposed barn conversion to dwellinghouse	Sealwood Barn, Seal Wood Lane, Linton, Swadlincote, DE12 6PA	24.03.2025
DMPN/2025/0229	Prior Notification for the extension of an agricultural barn	Sealwood Cottage Farm, Wood Lane, Linton, Swadlincote, DE12 6PA	17.03.2025

24/220 - Risk Assessments current updates – (5 mins)

- Update Watson and Watson inspection to take place on 16.07.2024

Area/Observations	Priority	Action	Pic N°	Time Scale
Badgers Hollow:				
Village Orchard:				
The fence demarking the border between council & owners property seems to be leaning somewhat	NA	Since my last report Council have put in place a monitoring system but feel the fence is not dangerous as the ivy is holding it up.		<i>Cllrs to continue to monitor this issue</i>

Allotments:				
Road/path at the bottom of the access road presents a slip trip hazard.		Although noted before I will leave this item in for completeness.		Being Monitored by Cllrs

- b) Weekly Risk Assessments – [Bloomin Gardens any outstanding issues.](#)
- c) Yearly Risk Assessments – [SDDC with the Play Inspection Company which took place on 08.04.2024](#)

24/221 - To note Items for information. – (1 min) – Information received by the Clerk via email and forwarded to Cllr between meetings.

- a) Community News from Derbyshire County Council – 24 February 2025
- b) Pension Regulator - Automatic enrolment: Re-declaration of compliance submitted
- c) Community News from Derbyshire County Council – 3 March 2025
- d) Public experiences of local pharmacy services wanted
- e) SDDC - Tree Reports confirmation

24/222 - Date of the Linton Parish Council Meeting to be confirmed as 8 April 2025, at the Brick Rooms Linton, commencing at 7pm – (1 min)